

WATTS LEARNING CENTER FOUNDATION

310 W. 95th Street | Los Angeles, California 90003 | 323-754-9900 | 323-754-0935 (Fax) | WattsLearningCenter.org

The central purpose of the Watts Learning Center is to improve the quality of life in the community with a sense of urgency.

REGULAR MEETING OF THE BOARD OF DIRECTORS Wednesday, January 26, 2022 at 10am

MINUTES

- I. **Call to Order & Roll Call** – The meeting was called to order at 11:07am.
 - a. **Governing Board**
Eugene Fisher, Board President; David Mora, Board Treasurer; Justin Sanders; John Yelding; Glen Polson

- II. **Public Comment on Non-Agenda Items:** There was no public comment.

- III. **Board findings pursuant to Government Code Section 54953(e) by Board President**
 - a. **Public Comment**-There was no public comment.
 - b. **Proposed Motion:** Yelding made a motion to approve the continuance of teleconferenced meetings to maximize social distancing and participant safety. Sanders seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

***order of the agenda was changed. Item VIII was placed here. The rest of the meeting occurred in the order of the agenda.**

- IV. **Approval of Minutes by Mr. Fisher**
 - a. **Public Comment**
 - b. **Proposed Motion:** There was a motion by Yelding to approve the minutes from the 11/17/21, 12/8/21, and 12/15/21 Board meetings. Mora seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

- V. **Approval of Financial Reports by Ryan Griffin, ExED**
 - a. **Public Comment**-There was no public comment.
 - b. **Approval of WLCCES and WLCCMS Monthly Financial Reports for November 2021 and December 2021**
 - Income Statements
 - Balance Sheets
 - Check Registers
 - **Proposed Motion:** There was a motion by Mora to approve the Income Statements, Balance Sheets, and Check Registers for WLCCES and WLCCMS for the months of November 2021 and December 2021.



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Yelding seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

c. Approval of FY 20/21 Audit Report

- **Proposed Motion: Yelding/Mora** There was a motion by Yelding to approve the WLC FY 20/21 Audit report pending final review from a Board member in order to address cosmetic edits. Mora seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

VI. Manager of Operations Report by Mr. Ruffin

a. Public Comment-There was no public comment.

b. Approval of Student COVID-19 Vaccination Policy and Procedures Updates

- **Proposed Motion:** Yelding made a motion to approve the updated Student COVID-19 Vaccination Policy and Procedures. Polson seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-not in favor; Yelding-in favor; Polson-in favor. Motion passed.

c. Approval of Job Description: Long-Term Substitute

- **Proposed Motion:** Polson made a motion to table this item until the next meeting. Sanders seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

d. Board Meeting Calendar Update

- 1 Special Meeting needed for February 2022 to review LCAP mid-year reporting. Must be presented to Board by 2/28/22.
- **Proposed Date:** Ruffin will contact the Board members to secure the date.

VII. WLCCES and WLCCMS Directors' Reports by Dr. Mustapha and Ms. Sims

a. Public Comment-There was public comment by a WLCCES parent about concerns of student safety on campus due to the activity surrounding the campus.

b. Previously Submitted Proposals

- **WLC Credit Cards (Action Item)**-Yelding made a motion to table the vote until a later meeting. Polson seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.
- **Stipends for After School Clubs and Activities (Action Item)**- Yelding made a motion to table the vote until a later meeting. Polson seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

- **Staff Time Off Accruals (Action Item)**- There was a motion by Yelding to approve the payout of accrued vacation time beyond the 160 hour limit for staff to whom this applies. Mr. Ruffin will work with Mr. Griffin to determine how and when funds will be disbursed. Sanders seconded. . Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

c. Approval of the 2020-21 SARC for WLCCES

- **Proposed Motion:** Polson made a motion to approve the 2020-21 SARC for WLCCES. Sanders seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

d. Approval of the 2020-21 SARC for WLCCMS

- **Proposed Motion:** Yelding made a motion to approve the 2020-21 SARC for WLCCES. Sanders seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

e. Directors' Reports Presentations

VIII. Parent and Community Engagement Reports

- Public Comment**-There was no public comment.
- WLCCES** by Dr. Mustapha
- WLCCMS** by Julieta Yañez

IX. President's Report by Mr. Eugene Fisher, WLC Board Chair

- Public Comment**-There was not public comment.

X. Review of Comparable Compensation Data for Charter School Managers of Operations

XI. Public Announcement of Reasons for Closed Session by Fisher

- Public comment on closed session items-There was no public comment.

XII. Closed Session

- PUBLIC EMPLOMENT** Title: Manager of Operations

XIII. Reconvene to Open Session by Fisher

- Report on action taken during closed session. There was no action taken during closed session.

XIV. Oral report of salary, salary schedule, or compensation paid in the form of fringe

benefits to Manager of Operations

- a. **Public Comment**-There was no public comment.

XV. Approval of At-Will Employment Agreement for Manager of Operations

- a. **Public Comment**-There was no public comment.

- b. **Proposed Action:** Polson made a motion to approve the at-will agreement for the Manager of Operations. Mora seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.

- XVI.** Adjournment-Sanders made a motion to adjourn the meeting at 12:19pm. Yelding seconded. Votes: Fisher-in favor; Mora-in favor; Sanders-in favor; Yelding-in favor; Polson-in favor. Motion passed.